

Sharbat House, 9th Floor  
4 Kaufmann St., IL-68012 Tel-Aviv  
P.O.B. 50150, IL-61501 Tel-Aviv  
Tel.: +972-3-6806800  
Fax: +972-3-6133528  
E-Mail: info@ahkIsrael.co.il

<http://israel.ahk.de>

עמותת רשומה  
בית שרבת, קומה 9  
רח' קויפמן 4, תל-אביב 68012  
ת.ד. 50150, תל-אביב 61501  
טלפון: 03-6806800  
פקס: 03-6133528



## Placement Opportunity

Undergraduate (BA) student: ☒

Graduate (MA) student: ☒

Reference:	Helmholtz – Marketing & Biz Dev
Company Name:	Helmholtz Association of German Research Centres
Company Type: (Startup/Mature/...)	Mature
Location: (full address)	144, Menachem Begin Rd, Midtown, WeWork, Tel Aviv 6492102
Duration of stay: (min 2, max 6 months)	Minimum 4, maximum 6 months

### Company Description:

As Germany's largest research organisation in Germany, the activities of the Helmholtz Association focus on securing the long-term foundations of human life and on creating the technological basis for a competitive economy. Our potential to achieve these goals is due to the outstanding scientists working at our 18 major research centres, a high-performance infrastructure and modern research management.

The Helmholtz Liaison Office in Tel Aviv is the official representation of the Helmholtz Association in Israel and serves as a first point of contact for existing and future partners in research, innovation, business, and politics. Situated in the startup nation's center of Tel Aviv, the office advises both Helmholtz representatives and Israeli stakeholders on cooperation opportunities and promotes knowledge and technology transfer initiatives across all R&I sectors (academia, high-tech, industry and politics).

### Job Description and Tasks:

Assistance in International event and delegation management tasks  
Independent implementation of knowledge and technology transfer sub-projects  
Creation of innovation matchmaking portfolio  
Development and maintenance of internal and external network  
Creation of presentations and marketing material (PPT, flyers, newsletters, landing pages, website, merchandise)  
Assistance in website and social media management

### Essential Requirements:

Fluent level of written and spoken English  
Excellent communications skills  
Relevant experience in related fields  
Proficient computer skills, graphic design and social media skills a plus  
Proactive and self-motivated  
Creative, innovative and out-of-the box thinking teamplayer

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**Remuneration Details:**

Due to visa regulations a salary is not allowed. Support for transportation and lunch will be covered. The intern will have access to the company's office facilities including our very own Barista, a selection of unlimited free drinks, bike storage & shower rooms, a variety of free community workshops and events, discounts and the most stunning view over Tel Aviv.