



# Ausbildung der Ausbilder – International Basic Version

The fundamental trainer qualification for India, based on German standards

In the world of training, probably no other training method is as popular and important as on-job training. With its practical approach and low resource requirement, it enables companies of all sizes and industries to skill their employees in a cost-efficient and flexible way. However, truly efficient on-job training requires more than technical and process expertise. Only if trainers possess pedagogical, psychological and methodology know-how, an effective and sustainable knowledge transfer can be assured.

**The AHK train the trainer course “Ausbildung der Ausbilder” (AdA) – International (Basic Version) qualifies professionals across functions for this important task. Based on best practices of German dual training, the concept enables participants to prepare customised training plans, put them into action and evaluate the learning outcomes of trainees. AdA Basic is the essential trainer qualification for everyone entrusted with training, coaching or mentoring other employees.**

## Your benefits of AdA – International (Basic Version):

- You will learn to develop and implement effective on-job training program customised to your company's training needs and goals
- You will receive a globally recognised certification, which enables your company to implement dual vocational training based on the German model or with German system elements
- You will be trained by an experienced practitioner of the German dual training system

## Who is AdA Basic for?

- **Training associates** in charge of developing and implementing practical training programs
- **On-job trainers** responsible for training other team members on company processes and domain-specific skills
- **Professionals across domains** interesting in taking the first step to becoming a trainer

## Course details

<b>Duration</b>	40 learning hours + examination
<b>Instruction Method</b>	Interactive seminar with case studies, exercises, group discussions and project work
<b>Certification</b>	Joint certification by the IGCC and DIHK

For upcoming course dates and  
registration, please visit  
[www.indo-german.com](http://www.indo-german.com)



## Content

### Ausbildung der Ausbilder – International (Basic Version)

#### Module 1

##### Checking training prerequisites and training plans

- The dual training system
- Aligning tasks of other parties contributing to the training

#### Module 2

##### Preparing the training

- Preparing an on-job training plan with consideration of its objectives, content, learning locations, process and execution
- Coordinating learning locations

#### Module 3

##### Executing the training

- Planning trainees' probation period
- Developing on-job tasks and learning based on the on-job training plan
- The training toolbox: Selecting and combining training methods
- Promoting the social and personal development of trainees
- Recognising and solving problems and conflict
- Evaluating trainee performance and examination results

#### Module 4

##### Concluding the training

- Designing measures to ensure learning success
- Writing training performance evaluation

#### Module 5

##### Examination and certification

- Written exam (90 Minutes), including case-related questions and multiple-choice questions
- Practical exam (30 min)
  - Preparing and conducting a training unit
  - Technical discussion

AdA Basic is only the beginning. If you are interested in a comprehensive Train-the-Trainer course enabling you to design and implement holistic learning through dual training, take a look at the **Ausbildung der Ausbilder – International (Full Version)**. Based on the German Trainer Aptitude Act and adjusted to the Indian training context, this unique training concept is the gold standard for trainer qualification.

#### For queries related to AdA – International, contact:

Email: [dualpro@indo-german.com](mailto:dualpro@indo-german.com)

Phone: +91 (0)20 41047 – 114

Indo-German Chamber of Commerce  
710, Nucleus Mall,  
1 Church Road, Opp. Police  
Commissioner's Office, Camp,  
Pune, MH – 411 001