



Profile of function and requirements

Positional designation: Quality Supervisor Gloves (Vietnam)
Job holder: N.N.
Substitute: Mr. Nguyen Minh Dung

Job profile (function)

Contribution of function to general tasks:

- to secure the process and product quality and on-time delivery of the products from Vietnam – focussed on safety gloves and
- to ensure the product development process for gloves and liners
- responsible for uvex and Haxarmor branded products
- based in Hue/Danang area.

Main tasks:

- ensure that an effective PPE quality management system is operated and that all regulatory obligations of the manufacturing are fulfilled,
- collaborate with the Head of Production and the Head of Quality Control to achieve and maintain the required quality and compliance standards,
- perform batch certification and batch release,
- perform final control of PPE according to the uvex standards & guidelines,
- supervision and inspection of product quality within the production,
- supervision of incoming goods in the production,
- giving support to suppliers to solve product and technical problems,
- issue of inspection records and reports (electronically via reporting system Cubeware or similar),
- continuous communication with the suppliers to improve product quality,
- monitor and perform physical and chemical lab tests at the suppliers or with external labs, organising harmful chemical tests on raw material and finished products in cooperation with accredited test labs,
- ensure compliance with the conditions of the Marketing Authorization (e.g. certifications acc. Product norms) and interact with the relevant department at day to day business level,
- provide QA/QC and GMP consultancy and training,
- ensure the QA agreements with suppliers and subcontractors understood and fulfilled,
- apply high ethical standards and professional conduct with clients and with the authorities based on uvex social standard,
- presence during regulatory inspections and involvement in communications with quality team from client's facilities,

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- reporting to the uvex safety HQ in Germany - depending on the assignment the job holder will have a professional reporting line to the local quality team and uvex/Hexarmor manufacturing sites,
- monitoring of orders & deliver dates from uvex as well as the quantity,
- support of the product development process for shoes and uppers regarding changes during development, timelines, testing a.s.o. in strong cooperation with the product development dept. in Fuerth/Germany, especially following the product development in all steps with the concerned organisations of the supplier(s)
- specialized project work.

Profile of requirements

Specialist skills:

- university master's or bachelor's degree in techniques/engineering,
- knowledge of product inspections (incoming / intermediate / final inspection),
- demonstrate expertise regarding quality assurance (QA), good manufacturing practices (GMP) including good distribution practice (GDP) and quality control (QC) in interactions with clients, uvex safety HQs, and other interested parties,
- knowledge of product and process related technology (e.g. coating processes),
- experience in project management as well as development processes,
- monitoring of visible conditions at the suppliers and make sure that they are in compliance with uvex social standards (e.g. health and safety regulations, discrimination, working hours etc.)

Personnel, social and methodical skills:

- excellent command of English (written and spoken),
- able to work under pressure and comfortable with it,
- strong team player who is equally a self-starter capable of working without regular direct supervision,
- competitive and tenacious in pursuit of both business and social goals,
- willing to spend a reasonable amount of time away from home in pursuit of business objectives, willing to travel,
- good organizational skills,
- good communication skills in technics,
- open to operate with people of different background and cultures,
- good problem-solving capabilities,
- fully committed to delivering the highest level of customer service,
- willing to travel within Vietnam (e.g. HCMC-, Hanoi area) and abroad.

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Key performance indicators

- reject rates in productions (orders/no. of products),
- customer complaints,
- quality performance of supplier.

Integration in organisation

- Member of uvex safety Sourcing Office Vietnam and China (SOC) team
- supervised by Mr. Nguyen Ming Dung (team leader) technical and output wise,
- supervised by AHK (Vietnam) administrative wise,
- based in Hue/Danang area,
- reporting line to Quality department / PM department of related uvex safety and Hexarmor Business Units.

date	supervisor	Job holder