



## Price Overview

### Room Rental and Event Organisation

Are you organising an information meeting, a press conference, a gala dinner or a party? The German-Czech Chamber of Commerce (DTIHK), located in the heart of Prague, offers the adequate venue for your needs. Upon request we will create a customized offer and take over the entire event preparation. This includes the organisation of all technical equipment, catering, musical entertainment, interpreter services, a photographer as well as the accompanying services. Everything tailored exactly to your individual needs.

#### Room rent

In the following table you will find the price overview for all rentals.

Room	Price for Members in CZK*			
	1 Hour	4 Hours	8 Hours	12 Hours
DTIHK Dome	3.850	15.400	30.800	46.200
Conference Room	1.950	7.700	15.400	23.100

*\*Price excluding VAT, preparation and disassembly are included in the rental period, the minimum duration of the rental period is 4 hours, cleaning costs will be charged separately*

Room	Price for Non-Members in CZK*			
	1 Hour	4 Hours	8 Hours	12 Hours
DTIHK-Dome	5.500	22.000	44.000	66.000
Conference Room	2.750	11.000	22.000	33.000

*\* Price excluding VAT, preparation and disassembly are included in the rental period, the minimum duration of the rental period is 4 hours, cleaning costs will be charged separately*

## Technical Equipment

If you need technical equipment for your event, we are happy to offer you suitable solutions. In the table below you will find an overview of all equipment, which you can rent directly from us.

Technology		Price in CZK per Day*
<b>Event Technology-Package of the DTIHK</b>		
1	Laptop	
1	LCD projector 2000 ANSI	
1	Screen with tripod 2m x 2m	
1	Flip chart	
2	Loud speaker	
1	Wireless microphone	
1	Assembly and disassembly	Total price 4.850
Wireless PowerPoint remote control with laser pointer (USB)		300
Video		300
DVD player Panasonic DVD-S52		450
Monitor Samsung 19"		450
Plasma television SONY		3.100
<b>Interpreting Equipment (external)</b>		
1	Interpreter booth	1.700
1	Basic technical equipment (Event for more than 100 Pers.)	6.100
1	Receiver	100
1	Mixing console	700
1	Clip-on microphone	700
1	Wireless microphone	700
1	Acoustic irradiation	1.700
Assembly and disassembly		1.700
Transport costs		500

*\*Price excluding VAT, we will demand an additional fee for supplying external technical devices, this will be added to the rent*

## Personnel

We are happy to organise e.g. interpreters, photographers or service personnel for you. The fees are to be found in the table below.

External Services		Guide Price in CZK*
Interpreter – simultaneous or consecutive	1/2 day	5.500
	1 day	11.000
Technician	1/2 day	1.650
	1 day	2.750
Photographer	1/2 day	5.500
	1 day	11.000
Hostess	1 hour	600
Waiter	1 waiter/4 hours.	1.650
Security	1 Person/hour	250

*\* Price excluding VAT, we will demand an additional fee for supplying external services*

## Catering Packages

In the following table our general catering services are listed. Upon request and according to the type of event, we are happy to prepare menu suggestions. If wishes remain open, we shall create a specialized offer.

Package	Service	Guide Price in CZK/Person*
Breakfast	Coffee, tea, cold and warm platters, fruit, rolls, bread, yoghurt	350 - 450
Brunch	Drinks, pastries, baguettes und sandwiches, cold platters, warm meals, sweets, fruit	500 - 550
Coffee break	Coffee, tea, mineral water, juice, cake, filled rolls, fruit	200 - 300
Welcome drink	Sparkling wine, mineral water, juice, salty snacks, canapés	200 - 450
Cocktail reception	Sparkling wine, mineral water, juice, salty snacks, canapés	300 - 600
Lunch	different menu offers	400 - 850
Gala dinner	3-course menu – different menu offers	1.650 - 2.200
	4-course menu – different menu offers	2.000 - 2.600

*\* Price excluding VAT, we will demand an additional fee for supplying external catering services*

## Fee

If the DTIHK, partially or completely, takes over the organisation of your event, an additional fee will be charged according to time and effort involved. It will be added to the rental, cleaning and service fees (technics, personnel, catering etc.). Our commission amounts to 2.500 CZK per hour. Before ordering, you will receive a binding offer.

Examples Event Organisation		Guide Price DTIHK in CZK*
Partial organisation of the event, 30 Persons	Providing catering and technical equipment	5.500
Complete organisation of the event, 50 Persons	Providing catering, musical entertainment (live or reproduced), photographer or camera man	8.250

*\*Price excluding VAT*

All service prices quoted are mere guide prices. A concrete, binding service offer with end prices as well as a final commission, will be assessed according to your demands and specifications.

All prices are in CZK. The conversion from CZK in EUR is calculated according to the current rate of the ČNB on the day the invoice is issued.

Don't hesitate to ask, if you have any questions!

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